The Committee reviewed the ICSP Action Items, Tasks and Timeline list and the following is a summary of the discussion:

**Action Item #1 - Create policy and incentives to support and encourage Green Building in Duncan.**

**Task #1.** Create a Tax Exemption Bylaw for green buildings. It was noted that the Director of Finance was updating the DCC Bylaw and considering a Revitalization Tax Exemption Bylaw, and that staff will look at ways to incorporate 'Green Building' into these bylaws.

**Task #2.** Partner with BC Hydro and other energy suppliers and communities. It was noted that this task is being dealt with in the Community Energy and Emissions Plan (CEEP) being discussed later in the meeting.

**Task #3.** Create incentives for home owners. It was noted that this task is being dealt with in the Community Energy and Emissions Plan (CEEP) being discussed later in the meeting.

**Action Item #2 - Partner with North Cowichan and the CVRD to develop and adopt a buy and support 'Cowichan local' campaign and program.**

The correspondence from Sandra Hamilton, Social Procurement Consultant, regarding Social Public Procurement & Economic Development, circulated to the Committee at the beginning of the meeting, was discussed. Judy Stafford explained that Sandra works with government agencies to update their public procurement policies in order to make it easier to buy local, which in turn stimulates a sustainable local economy. Sandra is currently working with VIHA, who have one year left in their current food contract, in an attempt to update their procurement policy, so that they can purchase food from local farmers, rather than from large corporations located in the lower mainland. It was noted that there are many obstacles and red tape in the way making this task very difficult.

**Task #1.** Partner with Economic Development Cowichan (EDC) and the Tourism Committee to find ways that the City can contribute to the promotion of existing branding. It was noted that Economic Development Cowichan has been undergoing restructuring so now is not the best time to partner with them.

**Task #2 through #5.** The Committee agreed that these task fall in line perfectly with facilitating a public workshop on the topic of Social Procurement and Economic Development.

**Action Item #3 - Develop an Energy Reduction Plan for both the corporate and community sectors.**

**Tasks #1 through #4.** It was noted that these tasks are being dealt with in the Community Energy and Emissions Plan (CEEP) being discussed later in the meeting.

**Action Item #4 - Acquire or land-bank City-owned and vacant lots to secure space for small scale local farming and community gardens.**

**Task #1 and #2.** Create an Urban Agricultural Plan using incentives - an overarching vision with end goals in order to have performance measures, and create incentives for
developers who include green space for urban farming in new developments. The Planner advised that staff was currently reviewing the Zoning Bylaw and that during this review, would consider adding Urban Farming as a permitted use. After the bylaw is adopted by Council, policies and guidelines surrounding urban farming, including irrigation specifications, would be created.

**Task#3.** Identify areas within the City for future development of Community Gardens; possibly lease vacant land.

**Task#4.** It was noted that the Food Security Coalition is working on a Food Waste Program and that perhaps they could be invited to attend a future Environment Committee meeting to report on this.

**Action Items #5 & #6 - Complete**

**Action Item #7 - Develop and adopt green infrastructure standards in partnership with the CVRD.**

**Task#1.** Invite Kate Miller from the CVRD to attend a meeting to discuss this further.

**Task#2.** This task continues to be ongoing through the Planning Dept.

Staff will update the ICSP Action Item tasks as indicated and the timeline will be updated and prioritized accordingly.

It was moved and seconded:

That the following recommendation be forwarded to the Committee of the Whole for consideration:

That Sandra Hamilton, Social Procurement Consultant, be invited to attend a future Environment Committee meeting to do a presentation on Social Public Procurement and Economic Development;

And That she be asked to facilitate a public workshop on the topic, at the Duncan United Church, on the same day;

And That up to $1,000 be allocated from the Environment Committee's budget to cover travel expenses, fees and facility rental.

CARRIED

It was moved and seconded:

That the following recommendation be forwarded to the Committee of the Whole for consideration:

That staff be directed to identify City owned lands, within the City of Duncan, that may be feasible locations for future community gardens or parks, and to report their findings to a future Environment Committee meeting.

CARRIED