Request for Decision

To: Peter de Verteuil, CAO

Date: July 6, 2015 COW

From: Tricia Mayea, Corporate Services Coordinator

Re: Lease Renewal for the Northly 5 feet of 820 Wharncliffe (760 Castle Street)

RECOMMENDATION:

That Council support, in principle, a five-year lease between the City of Duncan and Cynthia (Margo) Izard, for the Northerly 5 feet of Lot 1, Sections 15 and 16, Range 7, Quamichan District, Plan 23647, adjoining the southerly boundary of 760 Castle Street (Lot 2, Section 16, Range 7, Quamichan District, Plan 11647), as attached to the July 6, 2015 report by the Corporate Services Coordinator;

And That the notice of the disposition of City lands for lease be advertised pursuant to Section 26 of the Community Charter;

And That once the notice requirements under Section 26 of the Community Charter have been fulfilled, that the lease be forwarded to Council for consideration.

BACKGROUND:

The purpose of this report is to seek authorization to renew the existing lease between the City of Duncan and Cynthia (Margo) Izard, for the Northerly 5 feet of McAdam Park adjoining her property at 760 Castle Street for the period July 1, 2015 to June 30, 2020, at the rate of $50.00 for the 1st year, $55.00 for the 2nd year, $60.00 for the 3rd year, $65.00 for the 4th year and $70.00 for the 5th year, plus payment of general maintenance.

ANALYSIS:

This 5 foot portion of McAdam Park has been leased to 760 Castle Street since 1979 when the owners at that time planted a garden and fenced the area. Rather than have them remove the garden and fence the City allowed the property owner to lease the 5 foot strip from the City.

The terms of this lease, including the yearly rental amount of $50.00, has not changed since 1979. Staff recommend an increase of $5.00 per year, each year, for the term of this lease, as reasonable considering there has been no increase since 1979. This new lease replaces the old lease.
Legal/statutory requirements dictate that for any disposition of land (including leases) a notice must be published in a newspaper once each week for two (2) consecutive weeks and posted on the public notice boards. After the notification requirements have been fulfilled, the lease will be forwarded to Council for consideration.

**ATTACHMENTS:**

760 Castle Street Lease (Attachment A)

Respectfully submitted,

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Tricia Mayea, CSC

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Reviewed by CAO